

No.	Question	Response
1	In the presentation on June 8, it was mentioned that this RFP is for future work and that currently the MTC does not know how much work will be awarded in each category. Is it possible that a firm could be selected for one of these categories and end up not being assigned any work?	Yes, being selected for work at the Renewable Energy Trust does not guarantee any level of work. Please refer also to the last paragraph in Section 2.
2	If a firm were approved through the RFP process and in the time between approval and assignment of work, they had begun work with a client of the MTC (thus precluding them from working directly for the MTC), would this constitute a breach of the master service agreement?	MTC will terminate the MSA.
3	Will MTC release the list of the participants in the RFP Respondents Conference?	Yes. This is posted on the RFP website. The list includes only those who attended the Respondents' Conference in person. It doesn't include those that were on the phone.
4	Are indicative cost quotes binding?	Indicative costs are not binding. However, consultants will be selected based on costs, so indicative costs are not expected to change dramatically from RFP response submittal to actual performance of services.
5	Will sub-contractors not included in the proposal be disqualified from working on any tasks resulting from this RFP?	MTC may review and approve additional subcontractors at any time.
6	Are MTC consultants excluded from the final turbine installation bids where the MTC consultant performed technical consulting? If so, could the parent company of an MTC Consultant submit a bid for the final turbine installation?	MTC's Procurement Conflicts Policy generally prohibits consultants from simultaneously performing services to both MTC and a grantee. Consultants who provide services to MTC are deemed to be "special state employees" for purposes of the state's conflict of interest rules, set forth at M.G.L. c. 268A. As a result, Consultants are also encouraged to contact the State Ethics Commission for clarification of any potential conflicts of interest under M.G.L. c.268A that may arise as a result of performing services for MTC and later seeking to perform services for others on matters in which MTC and/or the Commonwealth have a contractual interest. .

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7	As a consultant can we continue to work independently with customers to submit for funding to MTC? Can our outside sales team they continue to do engage municipalities and private business for technical consulting and turbine installations? If so, if we submit paperwork for Feasibility Studies and D&C grants, will we have exclusive right to that work since it is our prospect? Or will that work be filtered through your network of consultants?	The conflict of interest rules state that you can not be under contract with the Trust and a Trust Grantee. Under Commonwealth Wind, project proponents select their own consultants for both Feasibility Studies and for Design and Construction. Consultants under contract to the Trust will no longer be performing Trust-funded feasibility studies. The potential development work that we are seeking consultants for would be for projects other than those that are part of the Commonwealth Wind Community Scale or Commercial Scale initiatives.
8	What is the term of the Master Agreement? A year?	Please see Section 4 of the Master Services Agreement. The URL for it is: http://www.masstech.org/AgencyOverview/rfps/MSA_with_Hourly_Rates_24Feb06.doc
9	Upon the expiration of the Master Agreement term would we be required to rebid the work?	The Trust periodically issues RFPs for services, whereby costs and contracts are updated. For the term of the Master Services Agreement, please see Section 4 of the MSA. The URL for it is: http://www.masstech.org/AgencyOverview/rfps/MSA_with_Hourly_Rates_24Feb06.doc
10	If more than 1 vendor is selected how will work from MTC be distributed?	The trust will make assignments based upon need, cost, qualifications, past performance and other factors.
11	What is the procedure for sensitive documents?	Please see Attachment A of the RFP.
12	In the event that a competitor requested information regarding our company would we be notified prior to the information release?	The Trust would attempt to notify the party about which information is sought. Please see Attachment A of the RFP.
13	Does MTC have budget expectations for the various service categories and if so, what are they?	We have not established budget expectations for various tasks or assignments. Respondents may wish to provide alternative price proposals with accompanying descriptions of level of effort.
14	Under Service Category 7, Consultant Services to Support Trust Initiatives, when does MTC plan to have finalized "application requirements" and "proposal evaluation tools" and what process do you envision to do this?	We expect to roll out wind, hydro and biomass solicitations during the second half of calendar 2009.

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15	Regarding Service Category 7, Consultant Services to Support Trust Initiatives, can you please specify the level of technical and quantitative analysis are you expecting?	We expect to use a low to moderate level of consultant support for Trust initiatives and solicitations in fiscal year 2010 (July 2009 - June 2010).
16	Is there a database that summarizes the developers that have received (or have requested) grants from the Trust? This is in regards to the Conflict of Interest Issue.	A list of projects that have received Trust funding are posted on our website. The URL for the project list is: http://www.masstech.org/Project_Srch.cfm
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17	We would like further clarification on the conflict of interest. We are currently under contract with Trust Grantees. None of these projects are funded by the Trust. Would that meet the conflict of interest requirements?"	Please see Response to Question 20. The conflict arises when individuals are performing services to the Trust at the same time that they are providing services to Trust grantees and are being compensated, directly or indirectly from Trust funds for such services to grantees. For further clarification, please contact the Massachusetts State Ethics Commission.
18	Will the a) lump sum indicative pricing, b) the individual hourly rates, c) the list of references with contact information and d) the broader list of clients for whom we've performed services be exempt from public inspection under the Trade Secrets Exemption or any other exemption?	The information that a Respondent would request the Trust to protect from disclosure is by its very nature public information upon submission to a public entity like the Trust in the context of the procurement of services. Thus, the Respondent needs to decide what and how much information it chooses to submit or not submit based on the fact that it shall be deemed publicly available information. To the extent anyone wishes to submit information to the Trust, they should always deem that any and all information is a public record subject to disclosure upon request
19	We need a clarification on how to submit the indicative costs for Service Categories 1,2 & 3. Is it intended that the requested LUMP SUM costs be put into Attachment D, for the respective categories as a "flat fee"? Is it necessary to list the personnel who would be working on those projects, with or without their rates?	Yes, please submit indicative costs for Service Categories 1, 2, and 3 using Attachment D. Lump Sum costs should be input as flat fees. For flat fee services, please make sure it is labeled clearly using the space available under the column marked "Please indicate any additional pricing incentives". If you are submitting a flat fee cost, there is no need to submit the hourly rates of the individuals. Please include a listing of the individuals who would perform those tasks.

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20	In your responses to questions 6 and 7, please clarify your definition of 'Consultants'. State Conflict of Interest laws are oriented toward individuals as opposed to companies. In addition, MTC's conflict of interest policy specifically refers to 'individuals and/or the primary personnel of entities'. Use of the word 'Consultants' can be ambiguous and interpreted as either individual consultants within a larger consulting firm or consulting companies.	This is correct. The conflict of interest rules apply to individuals, not entities.